



Dear Parents and Carers,  
 Welcome back to the summer term. We are very pleased that our new playground equipment is being installed and will be ready for use by the children next week. We hope you like it too!

Best wishes

**Mrs Jackson**

**Ms Richardson**

# Our Lady's Primary School Newsletter

Friday 25th April 2014

## Year 2 visit to London Zoo...



Year 2 had a fantastic trip to London Zoo just before the holiday as part of their science topic about animals. They had a workshop where they learnt about lifecycles, visited the butterfly house and even met London Zoo's latest additions—three new baby tiger cubs! Thank you to all of the parents who came. It was a wonderful day.

### Parents meeting with us...

Parents are always welcome to make an appointment to see the class teacher or Ms Richardson through the school office. If you are worried about something, please see us straight away. Don't let a little worry turn into a big one.

I have received and read the Our Lady's Primary School newsletter of 25 .04. 2014  
 Signed \_\_\_\_\_ Name of child \_\_\_\_\_ Class \_\_\_\_\_  
 PLEASE RETURN THIS SLIP TO THE SCHOOL OFFICE— your child may win a prize !

## Important dates for your diary

**Monday 5th May**—School closed for Bank Holiday

**Monday 12th May**— SATs week for Year 6

**Wednesday 21st May**—Healthy Heart Day

**Thursday 22nd May**—Non uniform day

**Monday 26th May—Friday 30th May**—Half term holiday. School closed.

**Monday 9th June** —9am PTFA meeting

**Thursday 12th June**—Sports Day at Regents Park

**Monday 23rd June**—9am PTFA meeting

**Thursday 26th June**—Non uniform Day

**Tuesday 1st July**—Y6 performance to parents

**Friday 4th July**—6pm to 8pm—PTFA Family BBQ

**Monday 7th July—Wednesday 9th July**—Y6 School Journey (PGL)

**Friday 11th July**—Pupil Academic Review Day

**Wednesday 16th July**—2.45 Y6 Leavers' Assembly

**Friday 18th July** at 10am—Summer Music Concert

**Tuesday 22nd July at 3.30pm**—Children break up for their summer holiday



## Request for exceptional leave during half term...

Please read the information below carefully.

It is an offence to take unauthorised pupil leave during school term time.

From 1st September 2013, the government amended the regulations regarding term time pupil leave.

Whereas in the past guidance from Camden made provision for leave (including holidays) within term time in special circumstances and at the discretion of the Headteacher, this will no longer be allowed.

**New regulations now state that Headteachers must not grant any leave of absence during term time unless there are exceptional circumstances.** The new regulations also require that all applications have to be made in advance to the Headteacher by persons requiring leave of absence. Parents will have to prove to the satisfaction of the Headteacher that their request is due to exceptional circumstances and will need to be supported in all cases by documentary evidence.

### Examples of requests that **do** meet the exceptional leave criteria...

A situation where a parent/carer has to book airline tickets the following day due to a family emergency such as a death. Documentary evidence such as a photocopy of the airline booking will be required.

Failure to return to school following a holiday due to airport delays. Documentary evidence of the delay such as a letter from the airline company will be required.

N.B If a pupil fails to return on the agreed date, it is an unauthorised absence. The pupil may, in some circumstances, lose their school place.

### Examples of requests that **do not** meet the exceptional leave criteria...

Booking a family trip in advance to visit extended family who may be unwell.

Booking a family trip in advance to attend a family event such as a wedding or funeral.

Please do see a copy of our Attendance and Punctuality Policy which is available on the school website or you may request a copy through the school office.