

School Partnership

Remote Education Policy

Reviewed by [School](#): November 2020

In September 2020, all our classes returned to full-time education following the Covid-19 closure in March. Although we hope that the majority of pupils will now have an uninterrupted experience, there is the possibility that an individual child, a class bubble, or indeed the whole school, will need to self-isolate for a period of time. We have therefore put in place a plan for remote education so that all pupils can continue with their education. Remote education will be shared with families when they are absent due to authorised Covid related absence.

The school meets the DFE expectations for remote education as set out in Guidance for full opening: Schools (updated 5th November 2020) which states:

Where a class, group or a small number of pupils need to self-isolate, or local restrictions require pupils to remain at home, we expect schools to have the capacity to offer immediate remote education. Schools are expected to consider how to continue to improve the quality of their existing curriculum, for example through technology, and have a strong contingency plan in place for remote education provision. This planning will be particularly important to support a scenario in which the logistical challenges of remote provision are greatest, for example where large numbers of pupils are required to remain at home.

In developing these contingency plans, we expect schools to:

- use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos and that is linked to the school's curriculum expectations*
- give access to high quality remote education resources*
- select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback and make sure staff are trained in their use*
- provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access*
- recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support and so schools should work with families to deliver a broad and ambitious curriculum*

When teaching pupils remotely, we expect schools to:

- set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects*
- teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject*

- *provide frequent, clear explanations of new content, delivered by a teacher in the school or through high-quality curriculum resources or videos*
- *gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work*
- *enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding*
- *plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers*

Safeguarding

Pupils have all taken part in online safety training. It is the responsibility of parents to ensure that pupils are accessing only appropriate educational material. Parents should check what sites pupils have been visiting and check their notifications.

Access to the internet and to devices

We have made every effort to provide internet connectivity and laptops in order for all pupils to be able to access remote education. The school carried out an audit in order to identify pupils who did not have access to remote education and provided these families with Chromebook devices.

What will remote education look like for a whole class isolation?

1. On the first day of absence due to whole class isolation for Covid-related reasons, if pupils are well, then they should visit the Learning from Home section of the school website <https://www.ourladys.camden.sch.uk/learning-from-home> and look at the full timetable of learning, equivalent to the school day, provided for each class.
2. From the second day of whole class isolation, pupils are provided a full timetable of learning, equivalent to the school day, including three live taught lessons per day:
 - 1 x Maths lesson
 - 1 x Phonics & English – KS1 / English – KS2
 - 1 x other curriculum subjects

The lessons follow the school's intended curriculum, as set out in the curriculum map. Adaptations will be made as necessary to the curriculum in order to ensure lessons can be realistically delivered online.

Live taught lessons take place via Zoom. School staff are provided with paid commercial Zoom accounts. Pupils do not need accounts to access lessons via Zoom.

Practice work is set via Google Classroom. Pupils complete and submit practice work through the Google Classroom platform.

Teachers will feedback to pupils via Google Classroom through marking correct work in yellow highlighter. For work that has been submitted as photograph, teachers will send a comment acknowledging the work. This will not aim to replicate feedback on strengths and development in learning that teachers give pupils during lessons in school as this type of feedback is most effective when explained orally and pupils have the opportunity to respond to feedback.

What are the expectations for attendance to the lessons?

Pupils are expected to follow the full timetable of work, including attending live taught lessons, as outlined in the timetable on Google Classroom every day. However, the school understands this may not always be possible. We understand that parents may be working or looking after young children and so the daily timetable is a suggested timetable for a full day of learning. We ask parents to please help their child to join where they can and where it is convenient for them to do so.

Teachers will keep a daily register of pupil attendance at live taught lessons and of the pupil work completed on Google Classroom each day. This information will be shared with the Head of School on a daily basis.

Where the Head of School has a concern that a child may be missing a significant amount of learning due to non-attendance at live taught lessons and non-submission of work, they will contact parents of that pupil.

What are the expectations for parents during the lessons?

We ask parents to support their child to access the live taught lessons via Zoom.

For pupils in Reception – Year 2, once they are set up, pupils should take part in the lesson by themselves. However, parents may need to sit near their child to provide technical support and to oversee their independent practice work.

For pupils in Years 3 – 6, once they are set up, pupils should take part in the lesson by themselves. Parents may want to stay nearby for technical support, but the DFE guidance is for children to take part in lessons with their teacher as they would in the classroom.

The live lessons are not for parents to take part in directly, nor ask questions to the teacher.

Daily learning from home timetable Reception and KS1 – Whole class isolation

Time	Learning	
9.00 – 9.30	Reading	<p>Login to Bug Club and choose a book to read that has been set by your teacher. Continue reading this book until you finish it, before starting another one.</p> <p>You can read by yourself or you can read to an adult. Answer the comprehension questions provided for this book.</p>
9.30 – 9.50	Physical activity	<p>Go to the PE Hub</p> <p>Follow the fitness session instructions. You will find more sessions to take part in by clicking on 'Fitness' at the top of the page.</p>
9.55 – 11.00	Phonics and English	<p>Login to Zoom following this link: (Insert Zoom login link plus the Meeting ID and Passcode)</p> <p>Your teacher will teach a live lesson to you. Work will be set for you on Google Classroom to complete and submit for your teacher to see. You will also need paper and pencil for this lesson to practise during the teaching, do working out or make notes.</p>
11.00 – 11.20	Break time	<p>Use this time to have a drink of water, a healthy snack and go to the toilet.</p> <p>Have a walk around at home so that you have a break from sitting down. If you are able to have some fresh air by going outside then do.</p>
11.25 – 12.30	Maths	<p>Login to Zoom following this link: (Insert Zoom login link plus the Meeting ID and Passcode)</p> <p>Your teacher will teach a live lesson to you. Work will be set for you on Google Classroom to complete and submit for your teacher to see. You will also need paper and pencil for this lesson to practise during the teaching, do working out or make notes.</p>
12.30 – 1.00	Lunch break	<p>Use this time to eat lunch and go to the toilet.</p> <p>Have a walk around at home so that you have a break from sitting down. If you are able to have some fresh air by going outside then do.</p>
1.00 – 1.20	Maths	<p>Login to Numbots to practise your addition and subtraction. Can you beat your best score?</p>
1.25 – 2.15	Science/ History/ Geography/ RE	<p>Login to Zoom following this link: (Insert Zoom login link plus the Meeting ID and Passcode)</p> <p>Your teacher will teach a live lesson to you. Work will be set for you on Google Classroom to complete and submit for your teacher to see. You will also need paper and pencil for this lesson to practise during the teaching, do working out or make notes.</p>
2.15 – 2.30	Story time	<p>Continue on the same Zoom lesson where your teacher will read a story.</p>
2.30 – 3.00	Reading	<p>Read your home reading book or Login to Bug Club and choose a book to read that has been set by your teacher. Continue reading this book until you finish it, before starting another one.</p> <p>You can read by yourself or you can read to an adult.</p>

Daily learning from home timetable KS2 – Whole class isolation

Time	Learning	
9.00 – 9.30	Reading	Login to Bug Club and choose a book to read that has been set by your teacher. Continue reading this book until you finish it, before starting another one. You can read by yourself or you can read to an adult. Answer the comprehension questions provided for this book.
9.30 – 9.50	Physical activity	Go to the PE Hub Follow the fitness session instructions. You will find more sessions to take part in by clicking on 'Fitness' at the top of the page.
9.55 – 11.00	Maths	Login to Zoom following this link: (Insert Zoom login link plus the Meeting ID and Passcode) Your teacher will teach a live lesson to you. Work will be set for you on Google Classroom to complete and submit for your teacher to see. You will also need paper and pencil for this lesson to practise during the teaching, do working out or make notes.
11.00 – 11.20	Break time	Use this time to have a drink of water, a healthy snack and go to the toilet. Have a walk around at home so that you have a break from sitting down. If you are able to have some fresh air by going outside then do.
11.25 – 12.30	English	Login to Zoom following this link: (Insert Zoom login link plus the Meeting ID and Passcode) Your teacher will teach a live lesson to you. Work will be set for you on Google Classroom to complete and submit for your teacher to see. You will also need paper and pencil for this lesson to practise during the teaching, do working out or make notes.
12.30 – 1.00	Lunch break	Use this time to eat lunch and go to the toilet. Have a walk around at home so that you have a break from sitting down. If you are able to have some fresh air by going outside then do.
1.00 – 1.20	Maths	Login to Times Table Rock Stars to practise your multiplication skills. Can you beat your best score?
1.25 – 2.15	Science/ History/ Geography/ RE	Login to Zoom following this link: (Insert Zoom login link plus the Meeting ID and Passcode) Your teacher will teach a live lesson to you. Work will be set for you on Google Classroom to complete and submit for your teacher to see. You will also need paper and pencil for this lesson to practise during the teaching, do working out or make notes.
2.15 – 2.30	Story time	Continue on the same Zoom lesson where your teacher will read a story.
2.30 – 3.00	Reading	Read your home reading book or Login to Bug Club and choose a book to read that has been set by your teacher. Continue reading this book until you finish it, before starting another one. You can read by yourself or you can read to an adult.

What will remote education look like for individual pupils in isolation?

1. If an individual pupil is in isolation while awaiting to receive the result of a Covid test for themselves or someone in their household, and if they are well, then they should visit the Learning from Home section of the school website <https://www.ourladys.camden.sch.uk/learning-from-home> and look at the full timetable of learning, equivalent to the school day, provided for each class. If after three days of isolating at home with no confirmed result, then a pack of work will be sent to them.
2. If a pupil has confirmed through a positive result for themselves or someone in their household, that they must self-isolate for a period of up to 14 days then pupils are provided a full timetable of learning, equivalent to the school day, including the completion of specified pieces of work per day which will be sent to them.

A pack of work will be provided by the school that matches the curriculum for that year group. Adaptations will be made as necessary to the curriculum in order to ensure work can be realistically completed by pupils.

Parents should arrange for the work to be collected from the school office, if they are able to, or the school will arrange for the pack of work to be delivered.

Checking in daily with pupils to provide support and feedback

Pupils should complete their work daily as directed.

Teachers will check in every day with individual pupils who are isolating in order to provide support and feedback.

This will be a phone call or a video call via Zoom for 5 – 10 minutes during the afternoon.

When the pupil returns to school, they should bring their completed work with them and hand it in to the teacher.

What are the expectations for parents during the independent practice work and daily check in?

We ask parents to support their child to begin the practice work.

For pupils in Reception – Year 2, parents may need to sit near their child to provide support and to oversee their independent practice work.

For pupils in Years 3 – 6, once they are set up, pupils should complete the practice work by themselves. Parents may want to stay nearby for support.

The daily check in phone calls or video calls are for teachers to speak directly with pupils. If parents wish to speak with the teacher, they should contact the school office to book an appointment in the usual way.

Example two week pack of practice work for individuals self-isolating

Maths work to complete: Year 3

Day	Topic:	Textbook page:	Workbook page:
1	Place Value	2	6
2	Reading and Writing Numbers	3	7
3	Counting in multiples	4	8
4	10 or 100 more or less	5	9
5	Ordering and comparing numbers	6	10
6	Mental addition	12	18
7	Mental subtraction	13	19
8	Written addition	14	20
9	Written subtraction	15	21
10	Solving calculation problems	20	26

English work to complete: Year 3

Day	Topic:	Textbook page:	Workbook page:
1	Nouns	2	4
2	Adjectives	7	5
3	Verbs	6	8
4	Adverbs	8	10
5	Prepositions	10	24
6	Apostrophes – omission	30	50
7	Apostrophes – possession	30	52
8	Inverted Commas	33	58
9	Plurals	44	90
10	Homophones	54	94

Science work to complete: Year 3

Day	Topic:	Textbook page:	Workbook page:
1	Rocks	26	41
2	Soil	27	43
3	Summary questions	26/27	44
4	Forces	42	66
5	Magnets	42	67
6	How we see	53	82
7	Mirrors and reflection	54	83
8	Shadows	56	84
9	Bones	22	15
10	Healthy Living	28	20

Daily learning from home timetable – individual self-isolation KS2

Time	Learning	Activity
9.00 – 9.30	Reading	Login to Bug Club - activelearnprimary.co.uk Choose a book to read that has been set by your teacher. Continue reading this book until you finish it, before starting another one. You can read by yourself or you can read to an adult. Answer the comprehension questions provided for this book.
9.30 – 10.00	Physical activity	Go to the PE Hub - https://pehubportal.co.uk/session-1/ Follow the fitness session instructions. You will find more sessions to take part in by clicking on 'Fitness' at the top of the page.
10.00 – 11.00	Maths	Read the Maths explanation in the Maths Textbook for the day's topic – visit the Oak Academy website for extra teaching if you need it. Complete the relevant pages in the Maths Workbook.
11.00 – 11.25	Break time	Use this time to have a drink of water, a healthy snack and go to the toilet. Have a walk around at home so that you have a break from sitting down. If you are able to have some fresh air by going outside then do.
11.30 – 12.30	English	Read the Grammar explanation in the Grammar Textbook for the day's topic – visit the Oak Academy website for extra teaching if you need it. Complete the relevant pages in the Grammar Workbook.
12.30 – 1.00	Lunch break	Use this time to eat lunch and go to the toilet. Have a walk around at home so that you have a break from sitting down. If you are able to have some fresh air by going outside then do.
1.00 – 1.20	Maths	Login to Times Table Rock Stars to practise your multiplication skills. Can you beat your best score?
1.30 – 2.30	Science	Read the Science explanation in the Science Textbook for the day's topic – visit the Oak Academy website for extra teaching if you need it. Complete the relevant pages in the Science Textbook.
2.30 – 3.30	Reading	Complete a comprehension in your comprehension Workbook. When you finish, read your home reading book. You can read by yourself or you can read to an adult.

Weekly homework

Completing homework through Google Classroom regularly develops pupils and parents understanding of how to use Google Classroom in the event of a period of isolation due to Covid related absence.

Reception, Year 1, Year 2, Year 3, Year 4, Year 5

Homework is set through Google Classroom on Fridays and submitted by the following Wednesday. This affords some flexibility for parents and enables parents to help their child to complete homework over the weekend.

Year 6

Homework is sent home every day to be returned the following day. Homework is set through a mixture of paper-based methods and Google Classroom.

See Homework policy for further guidance.